



# Handbook 2019-2020

Updated June 2019

## Glacier View School *Excellence in Seventh-day Adventist Education*

**School Office:** (406) 676-5142    **Website:** [www.glacierviewschool.com](http://www.glacierviewschool.com)

**Email:** [principal@glacierviewschool.com](mailto:principal@glacierviewschool.com)

### **Accreditation**

The Accrediting Association of Seventh-day Adventist Schools, Colleges, and Universities  
The National Council for Private School Accreditation

## **Personnel Directory** **2019-2020**

**Glacier View School Office** (406) 676-5142  
36332 Mud Creek Lane  
Ronan, MT 59864

### **School Board Members**

Gina Dalrymple, Chairperson	(406) 590-8841
Laurie Carlson, Vice Chairperson	(541) 218-2913
Bonnie Feese, Principal/Teacher	(601) 297-4382
Phillip Neuharth, Pastor	(406) 262-3200
Kim Linderman, Treasurer	(406) 207-7625
Julie Dalrymple, Secretary	(406) 590-8861
Sarey Robinson, Church Member Rep	(406) 360-2562
Ida Foster, Church Member Rep	(909) 353-8324
Erik Scott- Church Member Rep	(406) 552-2765
Billee Collins- Church Member Rep	(406) 883-6206

### **Montana Conference of Seventh-day Adventist Superintendent of Education**

Rena Young (406) 587-3101 ext: 106  
175 Canyon View Road  
Bozeman, MT 59715

### **Staff**

Bonnie Feese, Principal/5-8 Teacher	(601) 297-4382
Melissa Evans 1-4 Teacher	(406) 361-9722
Kim Linderman, Treasurer	(406) 207-7625
Becky Cornell, Housekeeping	(406) 396-6575
Del Des Jarlais, Maintenance	(406) 552-8417

**Glacier View Seventh-day Adventist Church** (406) 676-5142  
36332 Mud Creek Lane  
Ronan, MT 59864

# Glacier View School

K – 8 Calendar

2019-2020

Monday-Thursday 8:15am – 3:15pm

Friday 8:15am – 12:15pm

## First Quarter

**August 14**

**August 28**

September 2

**September 16-19**

October 17-18

October 21-24

**October 25**

**Registration/Open House (5:30-7:30)**

**First Day of School**

Labor Day- No School

**ITBS Test Week (Grades 3-8)**

Teachers' Meetings-No School

Outdoor School (5th & 6th Grades (school for K-4 & 7-8)

**First Quarter Ends**

## Second Quarter

**October 28**

November 7

November 27-29

December 23- January 3

**January 17**

**Second Quarter Begins**

Veterans' Day Program

Thanksgiving Vacation

Christmas Vacation

**End of Second Quarter**

## Third Quarter

**January 20**

January 20

February 16-18

February 17

**March 20**

March 23-27

**Third Quarter Begins**

Martin Luther King Jr. Day – Observe in school

Ski the Summit

President's Day- No School

**Third Quarter Ends**

Spring Break

## Fourth Quarter

**March 30**

April 15

May 4-7

May 25

June 4

**June 5**

**Fourth Quarter Begins**

Kinder Round-up

Ed Fest Grades 5-8 (no school for K-4)

Memorial Day – No School

Graduation

**Last Day of School/ End of Fourth Quarter**

## Welcome to Glacier View School

On behalf of the staff and school board of Glacier View School, we are pleased that you have decided to consider our school as a place for your child.

We believe in the importance of Academic Excellence through a Christian world view. We believe in leading our children to love and follow Jesus through a personal relationship, following in His footsteps, to serve each other, our families, community, and country with a devoted heart.

## School History

Glacier View School was established by the Montana Conference of Seventh-day Adventists in conjunction with the Ronan Seventh-day Adventist Church in 1973. Our facility includes three classrooms, a large multi-purpose room and fellowship room with a kitchen in between, and a gymnasium. A spacious library is our newest addition.

## General Academic Information

Seventh-day Adventists operate a worldwide education system which includes over 6,700 schools, colleges, and universities worldwide. The worldwide Adventist School System enrolls over 1,300,000 students, and employs about 70,000 credentialed teachers. The Montana Conference of Seventh-day Adventists operates 11 of these elementary schools and one boarding high school.

## Mission Statement

The mission of Glacier View School is to integrate Christ throughout the curriculum.

## Accreditation

Glacier View School is accredited by the North American Division of Seventh-day Adventists and the National Council for Private School Accreditation. All teachers are fully accredited through the State of Montana.

Curriculum standards, textbooks, and teaching requirements follow guidelines laid out by the North American Division of Seventh-day Adventists and the Montana Conference of Seventh-day Adventists. National Standardized Testing is utilized for grades 3-8.

The North Pacific Union Conference Education Code is available online at: <http://tinyurl.com/d2oxg4e> for parents desiring to read it.

# ADMISSION POLICIES

## Nondiscrimination Statement

Glacier View School administers all education and financial policies on a non-discriminatory basis. Students who qualify are admitted without regard to race, age, ethnicity, religion, familial status, gender, or disability.

## Admittance

Students of all faiths are welcome to apply. Respect is expected for the standards and ideals of the Seventh-day Adventist denomination as well as a willingness to observe wholeheartedly all regulations of the school.

Acceptance and grade level assignments are based on the following satisfactory evidence:

- Kindergarten applicants must be 5 years old by September 10
- 1<sup>st</sup> grade applicants must be 6 years old by September 10
- Proof of up-to-date immunization records or signed Exemption on Religious Grounds
- Birth certificate
- Medical examination
- Completed Consent-To-Treat form
- Records from the last school attended
- Financial support (Guardians must complete a Financial Agreement form prior to the students first day of school)
- Completion of all registration forms
- Signed statement indicating student's and parent's willingness to follow the principles and standards of the school
- Meeting with the Principle
- Approval of the School Board

Each new student will be on probation for a sixty (60) calendar day period. This period of time allows each student to demonstrate a willingness to cooperate with the overall school program; to adjust emotionally, academically, and socially to the program; and to allow the teacher(s) and parent(s) to decide if the student will benefit from GVS.

## Special Needs Policy

At GVS, student success is a top priority and teachers use many methods to reach that goal. Students with special needs (behavioral, academic, or emotional) may require the use of resources not offered at GVS. This takes a cooperative approach between parents, teachers, and special education personnel.

Examples of resources outside of GVS are, but not limited to, special education testing services, Individualized Education Plan implementation, counseling, behavior training, etc. Students who have special needs may be asked to obtain these services as a condition for enrollment at GVS, at the student's family expense. Services provided in this manner are aimed at being able to keep special needs students at GVS in a Christian environment while also providing the professional help needed for academic,

behavioral, or emotional growth and success. In addition to assisting the student, these services provide support for classroom teacher and the parents.

There may also be cases where a student's needs cannot be met at GVS, even with the added resources discussed above. GVS staff, in consultation with the parent, school board or conference educational superintendent, will make that determination.

## GENERAL SCHOOL POLICIES

### Attendance

For learning to occur, attendance is necessary; therefore, all children enrolled in school are expected to be present when school is in session. The school day begins promptly at 8:15 a.m. each day, Monday through Friday. Students may not arrive before 7:45 a.m.

Worship is the keystone of the school day, setting the tone for a Christ-centered atmosphere in the classroom. We ask that worship time not be interrupted as this distracts from the spiritual atmosphere. In the event that a student arrives late, the parent or driver is asked to stay outside with the student(s) until worship is over at approximately 8:30 a.m. The student may then knock on the library door for admittance. The door will not be answered during worship.

School is dismissed at 3:15 p.m. (Mon. - Thur.) and 12:15 p.m. (Fri.), and students are to be picked up no later than 15 minutes after dismissal time. In the event that a student's ride is late picking him/her up from school, a telephone call will be made to the parent/guardian or other person designated on the emergency call list for the student. A specific time must be made clear to the teacher when someone will pick-up the child. If an emergency or unforeseen circumstances arise, please call the teacher.

### Absences

Only four excuses are acceptable for an excused absence:

- Illness
- Emergency medical or dental appointments
- A death in the immediate family
- Prearranged absence (subject to parent/student responsibility to make up missed work)

We must keep records that include a note or phone call to the school from a student's guardian stating the reason for any absence. **If you do not call the school, we are required by state law to call you to document the reason for the absence.**

There may be other legitimate reasons for a child to plan to be absent from school. If you are expecting such an absence, please let the teacher know at least one week in advance of the absence if possible. This is to allow the teacher time to give the students their assignments prior to absence.

Three tardies equal one absence. Excessive absences and tardies will be reported to the school board, and action may need to be taken. Excessive tardies and absences disrupt the academic environment. As a courtesy to the teacher and other students, promptness is encouraged.

## Telephone

Student use of the school telephone is limited. Students who wish to use the phone during school hours must first speak with their teacher. Parent and friends of the school are encouraged to call with questions after 3:15 p.m. unless an emergency or immediate need arises.

## Cell Phones

No cell phones may be used during school hours. However, a teacher may give permission to use a cell phone in the case of an emergency.

- When a parent needs to talk to a child, all are welcome to call our school phone number.
- Students who bring cell phones to school for use before or after school will be asked to hand their phone to their teacher as soon as they get to school.

## Sick Policy

Home is the best place for a sick child. An ill student at school not only exposes other students to disease, but can possibly subject the student to a longer period of illness.

Students with any of the following symptoms should stay home, or will be sent home:

- Fever
- Vomiting or diarrhea
- Unknown rash
- Discharge from eyes or pink eyes, i.e. conjunctivitis
- Signs of cold, tiredness, sore throat, runny nose, etc.
- Head Lice

Please return the student to school only after he/she has been free of symptoms and fever for 48 hours.

In the event a student becomes ill at school, every effort will be made to contact the parent or guardian so that he/she can assume responsibility for transportation and care of the child.

## Medications

Glacier View School does not provide medications.

If a student needs prescription medication, please notify the student's teacher. The teacher may require:

- A written statement from the student's physician detailing the proper amount to be taken, when the child should take it, and the method by which the medication is to be taken.
- The medication **MUST** be in a pharmacy-labeled bottle or the original over-the-counter packaging.
- The parent or guardian also **MUST** provide a written statement indicating a need that the school assist in matters set forth in the physician's statement.

## Visitors

Children wishing to bring a visitor to school must obtain permission from a teacher BEFORE doing so. Parents who wish to speak at length with the teacher are encouraged to make an appointment.

## Lunches

A hot lunch is provided every Wednesday by the Home and School Association and is free to attending students. However, school-prepared lunches are not provided on a daily basis. Students need to bring nourishing lunches that include healthy foods. Please realize that a lot of sugar may affect your student's learning attention span. Caffeinated food and drinks are not permitted.

- A refrigerator is available to keep lunches fresh.
- A microwave oven is available for prepared foods that are to be warmed.
- Students may bring a snack for mid-morning, if desired. These snacks should be as healthy as possible.

## Field Trips

We provide enriched instructional opportunities through well-planned and adequately supervised field trips.

- Signed permission forms are required for each field trip.
- The school office must have on file a proof of insurance form for each parent who provides transportation for field trips.
- Parents wishing to take any children other than their own must complete a short online course.
  - *Ask the teacher for more info.*
- Children who do not meet the height, age and weight limits for the State of Montana car seat law must have a car seat or booster seat.

## Volunteers

GVS depends on volunteer support to offer a full and complete program. Volunteers have endless opportunities to serve.

- Hot Lunches on Thursday
- Marketing and Fundraisers
- Year Book
- Classroom Helpers & Field Trips

If you are interested in being a part of our fun and educational school year, let us know. All volunteers must complete a form which facilitates a background check, and an online course. This screening must be complete before an applicant can serve as a volunteer. This form and information can be obtained from the teacher. Individuals who have committed physical or sexual abuse may not volunteer for any school-sponsored activity. Volunteers must be known by the school for six months prior to service.

Volunteers should refer all discipline to teachers, aides, or other school staff. They should not attempt discipline in any form unless a child is in immediate danger.



Parents simply wishing to observe also need to arrange a time with the teacher prior to the date they wish to observe.

## **School Closing**

If it becomes necessary to cancel classes for any reason, a school official will contact each school family with specific information.

Glacier View School will closely follow the Ronan and Polson Public School announcements of closing due to weather related conditions. Any parent concerned about travel conditions on a snowy day are encouraged to stay home and notify the teacher.

## **School Grounds: Arrival and Departure Policies**

Doors will remain locked during school hours per Lake Country Sheriff recommendations.

- Students are not permitted to leave the school grounds with anyone other than a parent or guardian without written or spoken permission from a parent or guardian.
- If an emergency arises that results in the need for a child to be transported by other than their regular transportation, the teacher must be advised of such change by the parent or guardian.
- Students should not arrive before 7:45 a.m.

Students should be picked up no later than 3:30 p.m. Monday – Thursday and 12:30 p.m. Friday.

## **Reports**

Students will receive an academic progress report every nine weeks (or four times during the academic year). There will also be three scheduled parent-teacher conferences. If there is need for more, the teacher will be happy to schedule additional conferences.

## **Acceleration**

If consideration is being given to acceleration, the following criteria as established by the North Pacific Union Conference of Seventh-day Adventists must be followed:

- The student is expected to have a score which places him/her at the ninetieth percentile or above in each area of a standardized achievement test and to have satisfactorily met the objectives in the curriculum guide in the basic areas – reading, mathematics, and language skills – at the grade preceding the one to which the student is to advance. This evaluation is to be made by the teacher in consultation with the GVS Board, the student’s parent(s) and the Montana Conference Office of Education guidelines.
- The students must demonstrate satisfactorily evidence of emotional and social readiness for acceleration.

## **EIGHTH GRADE CLASS**

The eighth grade class is the graduating class. The class will organize during the first three weeks of the school year under the direction of the principal and/or eighth grade teacher. This faculty member serves as the class sponsor and will work closely with students, parents, and school board members to plan and supervise all class activities. It is expected that eighth graders and their parents will work together in harmony with the class advisor to make the school year memorable and educational for each member of the class.

All eighth grade activities are expected to be in harmony with the philosophy and goals of the school. Students will be asked to follow a time schedule as they plan events and activities since each activity must be approved at local, and often higher levels, before implementation.

### **Fund Raising**

All fund raising, trip itineraries, and other class activities must be in harmony with the beliefs and standards of the Seventh-day Adventist Church and the policies of Glacier View School. Appropriate spiritual activities will be part of every trip itinerary, and school standards of conduct, dress, and demeanor will be expected at and during all class functions.

The class is responsible for raising money to pay for their graduation event, class trip, and any other class activities. Students will only receive a sponsor and be able to fundraise at school events when they are in the eighth grade. They may start fundraising before their eighth grade year, however it will need to be done on their own and not during school or at any school events. Students are to collect funds promptly and turn them in to the advisor as soon as possible. (This practice helps to protect the student from liability for lost funds or product.) The funds are given to the school treasurer who holds them in an account until the time that they are needed.

All fund raising events must be planned and approved by the local school board. No fund raising activities may take place during the Sabbath hours (sundown Friday evening until sundown Saturday evening).

It is understood that all funds raised by the class belong to the class, not to any individual in the class. If a class member withdraws from the class, he/she forfeits the use of funds raised by the class. Also, it is understood that if a student should join the class at any time during the school year, he/she will enjoy the benefits of funds raised prior to that time.

Students are to earn sufficient funds to pay for graduation activities, class gifts, invitations, and other related expenses. Students must also earn all trip expenses for themselves and their faculty sponsor. Other individuals who are approved by the school board to accompany students on their trip are responsible for paying their own way. Any exceptions must be presented to the school board for approval.

In the event that funds remain in the eighth grade account after graduation and the payment of all class accounts, the class may vote to give the funds in the form of a gift or cash to the school for a designated project or to the general fund; or they may vote to give the funds to the next graduating class. Left over funds may not, however, be taken by individual students.

### **Class Trip**

The class trip is a privilege granted eighth grade class members who are in good standing. The class trip is closely regulated by local, conference, and union policies. The planning and appropriate approvals must

be done in accordance with a timely schedule to assure careful review and time for approvals or rejections. The trip request must be accompanied by a detailed itinerary, evidence of adequate funding, proper insurance coverage, housing, written parental approval, and detailed supervision arrangements. The trip is to be supervised by the principal or eighth grade home room teacher. (Emergency exceptions to the supervision rule must be submitted to all appropriate boards.)

North Pacific Union Code #1616 states the following when the primary purpose of the trip is recreation, "...extracurricular activities, such as graduating class trips, are limited to a maximum of two school days per year."

The NPU Code #1616 allows more time for a curriculum-related study trip. "Curriculum-related activities are limited to five school days per year. Exceptions may be approved by the Conference K-12 Board..."

## STANDARDS OF CONDUCT

The privilege of attending Glacier View School is dependent upon the willing cooperation of the student to maintain high standards of conduct and attitude.

Discipline is designed to be redemptive rather than punitive or coercive in nature and to assist the student in developing a positive Christian character and building self-esteem.

A student striving for excellence will:

- Respect God and His Word
- Respect and obey those in authority
- Respect the rights of others
- Respect property
- Uphold Christian standards
- Dress modestly and appropriately
- Be clean in body and mind
- Be prompt to meet appointments
- Use common sense in daily decisions

## Minor Discipline Issues

The concern here is with the decided effort to do wrong (Matthew 12:25, 30, 33, 35). The wrongdoer may have meant no harm, but nevertheless, his or her actions tended to destroy peace and order at school.

Examples may include:

- Use of improper words or phrases
- Defacing property
- Insubordination towards authority
- Cheating
- Fighting and/or biting
- Lying
- Inappropriate material brought to school
- Disregard of Christian principles

## Communication and Consequences

We encourage students to think about their behavior by taking an active responsibility in solving their problems.

- Depending on the seriousness of the issue, it may be brought to the parents.
- The student may work within a corrective plan that may be shared with the student's parents/guardians, staff and classmates.

## Major discipline issue

At this level, if the student stubbornly persists in wrongdoing or does something which is endangering to himself or to others it must be dealt with in a more serious manner (Proverbs 26: 12, Hebrews 12:1-15).

- Possession of firearms, knives or weapons of any kind
- Stealing
- Possession of illegal substances
- Persistent insubordination
- Violent behavior
- Any form of sexual harassment
- Bullying behavior
- Persistent touching/hitting/etc.
- Inappropriate public displays of affection

## Communication and Consequences

- Teachers, parents, and/or a discipline committee comprised of pastor, board chair, teacher/principal, etc. may meet to discuss the issue.
- In-school/at-home suspension, expulsion or other appropriate consequence may be administered.

## Collaboration and Respectfulness

Providing a safe and orderly environment for learning is a recognized hallmark of quality schools. In addition to offering academic excellence in a Christian atmosphere, parents and students appreciate our school for its strict policies regarding respect towards others and nonviolence.

At GVS we are committed to providing an environment where Christian character is developed and valued.

***Any acts that belittle any fellow human being will not be tolerated.***

We make it a priority to see that fighting, bullying, threats, cruel teasing, inappropriate touching, or any other deliberate acts of aggression or harassment causing physical or emotional discomfort are addressed and confronted.

Conflict resolution is introduced early in the school year in order to prevent students from resorting to disrespect or violence as a pattern for problem solving. Anyone who persists in deliberate acts of aggression or harassment against others will be asked to seek enrollment elsewhere.

Parents should be partners in the education process along with teachers and administrators, working

together to create the best possible school environment. This partnership must include mutual trust, continued open communication and collaboration, with a concerted focus on the best interest of the child.

### **We are committed to:**

- Treating your child with dignity and respect
- Encouraging your child to strive for excellence
- Conducting a daily devotional period designed to encourage a friendship between your child and Jesus
- Holding your child accountable for his/her behavior and his/her responsibilities
- Responding quickly to your questions and concerns
- Responding to your child's academic, emotional, social, and physical needs with loving care
- Providing an academic program that will help and prepare your child to be successful

### **We ask that you commit to:**

- Sending your child to school on time
- Ensuring that your child has had adequate rest
- Feeding your child a nutritious breakfast
- Consistent attendance
- Teaching your child to use only appropriate and clean language
- Keeping your child at home when they are ill
- Dressing your child appropriately according to the dress code and weather
- Helping your child with homework assignments
- Treating your child's teacher with respect, upholding him/her to your child, and going directly to the teacher with any concern
- Supporting the school's philosophy of education

### **Dress Standards**

A GVS polo shirt with our logo is the required dress code top and costs \$20. The students have several colors to choose from, and all sizes are available. Shirts are available for order approximately 3 times a year as announced, or from the school uniform shop with stock on hand or second hand polos. Buyback is available at \$10 per polo with no stains or tears.

There is no specific code for pants or bottoms, but please ensure that your student is dressed in modest clothing that reflects Christian values. Clothing should have no writing, rips or tears. Fingernail polish and jewelry are not permitted; if a child's ears are pierced, they should wear clear plastic studs. The staff will discuss any concerns about a student's attire with the parents. The school reserves the right to make final judgment on what is appropriate.

### **Items to Leave at Home**

For the safety and well-being of all, please leave these items at home:

- Chewing gum
- Firearms, matches, lighters, knives, weapons

- CDs, players, headsets, etc.
- Toys, including hand-held games (except when specifically allowed)
- MP3 players, iPods, etc.

Some of these items may be “checked in” at the beginning of the day if your child needs them for any reason outside of school hours. See the teacher for arrangements. Otherwise, these items may be confiscated for safekeeping.

## **Mandatory Reporting of Abuse or Neglect**

All staff and employees of Glacier View School are “mandatory reporters,” and are required by Montana State law to report suspicions of child abuse or neglect.

## **FINANCIAL INFORMATION**

### **Tuition and Registration Fees**

- GVS operates on a ten-month tuition payment plan. The first monthly payment is due at registration. The remaining 9 payments are due on or before the tenth (10th) of each month beginning with September 10 and continuing through May 10. Monthly tuition is \$250.
- Each additional student from the same family is an additional 10% off monthly tuition.
- Registration is not complete until the Financial Agreement form has been completed and signed. Registration fee is \$355 and is due before the students first day of school. The registration applies to all students, even those receiving assistance or those who are a part of the Temple Plan.
- Students with unpaid balances from previous years must submit a payment plan for school board approval prior to acceptance.
- It is the family's responsibility to notify the Treasurer if a financial problem arises that needs special consideration. Parents are to notify the School Board Treasurer with their plan for payment of overdue accounts.
- The family is responsible for the account until notified that the Tuition Assistance Funding is approved. It is the family's responsibility to initiate a financial assistance request. Tuition Assistance forms are available in the School office. It is the family's responsibility to pay any of the account not covered by Tuition Assistance. Student Sponsor forms are available if you have applied for all assistance possible through the school and need help with registration or tuition. You, the parent, can choose to use this form to ask friends or family for help with your child’s private Christian education.
- Records to other schools, whether transfer students or eighth-grade graduates, will not be released until the school bill is paid in full or the School Board votes an exception.
- There is a \$20.00 fee for all returned checks.

Please make all checks or money orders payable to: **GLACIER VIEW SCHOOL** and mail to:

Kim Linderman, Treasurer  
45329 Cornelius Rd.  
Ronan, MT 59864

## **Accident Insurance**

GVS has purchased “School Time Accident Coverage” for students. The coverage is limited to injuries sustained during participation in authorized school activities during the term of the policy. Please see the principal for a summary of benefits and exclusions. Guardians may obtain claim forms from the school office.

## **SCHOOL BOARD**

One of the School Board's functions is to establish policies for the school operation. The teachers/principal are to carry out the policies. Any item for consideration should be brought to the chairperson or the principal so arrangements can be made to present it to the School Board at the next scheduled meeting.

## **Interpretation of School Policy**

The School Board reserves the right to alter, amend, clarify, and interpret any school policy without prior written notice to any party. The school will use reasonable efforts to communicate changes in policy to students, parents and guardians

## **SDA BELIEFS AND CULTURE**

You may notice as the school year progresses that there are some differences in what Seventh-day Adventists believe in comparison with similar Christian churches. We have outlined some of the prominent differences below. This is not meant in any way to be a guideline for you. Nor will these be enforced on your student, but are for your information. God has created us as individuals with choices. This is meant to inform both our parents and students, so we can all know what to expect.

- We keep Saturday as our Sabbath, a day for God and family. We choose to conduct no secular business from sunset Friday to sunset Saturday. Exodus 20:8-11
- You may notice some Adventists are vegetarian, but this is not a doctrinal issue. However, we follow Leviticus 11 and abstain from unclean meats.
- We believe that when people die, they remain in the grave until Jesus’ second coming. Ecclesiastes 9:5

# Glacier View School

## Communication Form

Individuals who have specific suggestions, concerns, ideas, or complaints regarding their experience at Glacier View School are encouraged to use this form to make those known to the appropriate persons. If an issue arises that cannot be resolved after a face to face meeting with the teacher, this form is the first place to start. Completed forms will be reviewed by the Glacier View School Board to determine appropriate action.

The individual will receive a written or personal response from the School Board Chairperson or a Representative from the board as quickly as possible after their next planned board meeting. This will give either an answer or the measures being taken to address the suggestion or concern.

**Be sure to include your name on this form. Anonymous forms will not be processed.**

Completed forms should be submitted to any teacher or school board member. Any questions related to the completion or use of the "Communication Form" should be directed to the School Board Chair.

**Please describe and explain your suggestion or concern in the spaces below.**

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Name \_\_\_\_\_ Phone Number \_\_\_\_\_

Email Address \_\_\_\_\_

Glacier View School cannot guarantee that every issue raised will be rectified to the satisfaction of each individual. However, the GVS School Board does seek to address each concern shared and prayerfully attempt to find a solution good for all involved.

**GVS 36332 Mud Creek Lane Ronan, Montana 406.676.5142 [principal@glacierviewschool.com](mailto:principal@glacierviewschool.com)**